

Lake County Fire Service Standard Operating Guidelines

Lake County Emergency Siren Activation Procedures	SOG: 016 Effective Date: April 1, 2011 Supersedes: Approved: <hr/> President, Lake County Association of Chiefs of Fire Page 1 of 3
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1.0 PURPOSE

- 1.1 To provide guidelines for using the Lake County Emergency Broadcast sirens.

2.0 DIVISIONS AFFECTED

- 2.1 All Lake County Fire Department personnel.
- 2.2 All personnel - Lake County Communications Centers

3.0 RESPONSIBILITY

- 3.1 All Officers are responsible to comply with and ensure that personnel under their command are adequately trained, fully understand, and comply with this guideline.
- 3.2 All members have the responsibility to learn and follow this guideline.
- 3.3 The Communications Supervisor is responsible to ensure that all Dispatchers are adequately trained and comply with this guideline.
- 3.4 Dispatchers have the responsibility to learn and follow this guideline.

4.0 APPLICABILITY

- 4.1 The use of the Emergency Broadcast Sirens have been approved for the following emergencies:
 - A. Weather-related emergencies—activation by National Weather Service/County Commissioners.
 - B. Perry Nuclear Power Plant (PNPP) Emergency — activation by County Commissioners.
 - C. Hazardous Materials Incident where protective action is necessary — activation by Incident Commander (see Section 5.0).

NOTE: Prudent use of the Lake County Emergency Siren System is critical to Siren system effectiveness, as overuse of the system will result in public apathy.

5.0 SIREN ACTIVATION PROCEDURE — HAZMAT INCIDENT

5.1 When the Incident Commander determines an emergency situation requires a Protective Action (Shelter-in-Place or Evacuation), the Incident Commander may request the use of the Lake County Emergency Broadcast Sirens by using the following procedures:

- A. The Incident Commander should make the request to activate the appropriate siren(s) to their Dispatch Center, who will then forward the request to Central Communications (if necessary).
- B. Any time the request is made for siren activation, the Incident Commander must supply Central Communications with information on the recommended protective action. (Refer to attached "Request for Siren Activation and EBS Message" form). Protective actions include:
 - 1. Shelter-in-Place
 - a. Brief description of the situation
 - b. Identify the area involved in the Shelter-in-Place
 - c. Time estimate of the Shelter-in-Place
 - 2. Evacuation
 - a. Brief description of the situation
 - b. Identify the area being evacuated
 - c. Identify route(s) of exit
 - d. Identify Evacuation Center location(s)

5.2 **NO SIREN WILL BE ACTIVATED WITHOUT THE PROTECTIVE ACTION STEPS LISTED IN SECTION 5.1.**

5.3 Only the sirens in the affected area shall be activated.

5.4 When appropriate, the Incident Commander shall rescind the protective action order. This may require a second notification to the public.

5.5 Whenever possible, the news media shall be used to keep the public notified of the protective action status.

Request for Siren Activation & EBS Message

Date: _____ Time: _____

Requesting Agency: _____

Requesting Official: _____ Title: _____

Call back Phone No. _____ Radio contact: _____

Nature of the Emergency: _____

Location of the Emergency:: _____

Notification Priority: Immediate—Impending—Advisory

Sirens Requested: _____

Sub-Area requested: 1 2 3 4 5 6 7

EBS Message (must accompany siren alert): _____

Activation time: _____ Confirmation time: _____ Repeat Request: _____

All Clear Time: _____ Requested by: _____ Title: _____

Communicator: _____